

## THE LINK

December 2011

# MEETING NOTES

December 13, 2011  
Pennyroyal Center  
3999 Fort Campbell Blvd  
5:30 p.m. –

Dinner will be provided by Four Seasons  
Pork Tenderloin  
Garlic Mashed Potatoes  
Green Bean Casserole  
Salad  
Tea  
Rolls  
Dessert (Apple Cake)

Cost is \$11.00 (tax & gratuity included)

if you plan to attend  
**RSVP to Buffy by Dec 9**

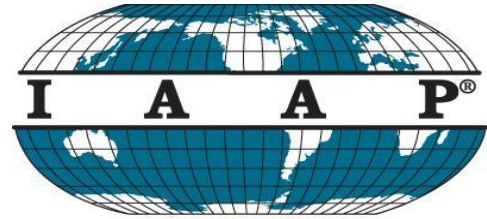
[bgaddis@pennyroyalcenter.org](mailto:bgaddis@pennyroyalcenter.org)

270-886-2205

270-305-3572

and let her know how many  
guests you are bringing

**Don't forget to invite your spouse,  
significant other, children, neighbors,  
friends, coworkers, etc.**



**International Association of  
Administrative Professionals®**  
*Hopkinsville Chapter*

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### 2011-2012 Officers

President  
Margaret Ramage, CPS  
Recording Secretary  
Linda Durham, CPS/CAP  
Treasurer  
Wanda Hart, CPS/CAP

**The Auction  
will begin at  
6:00 pm.**

## Birthdays & IAAP Anniversaries

### December IAAP Anniversaries



Judy Graddy  
Bernida Belcher

December 1977  
December 1997

### December Birthdays

No December Birthdays

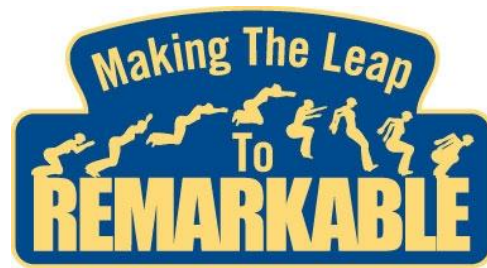
## Message from the President

Wow, this year is coming to a close. Our IAAP year is half over. Where has the time gone? Hope all of you had a great Thanksgiving with family and friends. Our family had a wonderful meal and fun time with new members this year. And, the fact that I won a complete Turkey dinner didn't hurt either. Of course, I still had to cook some, but it was great.

I am looking forward to the upcoming months with events for us to be involved in. I hope to see all of you in December at our annual Auction.

Be sure to bring your auction item and a lot of family and friends to buy stuff. Hope to see you at the Pennyroyal Center.

Margaret



## Important Dates

December 13, 2011  
January 10, 2012  
February 14, 2012  
February 25, 2012  
March 16, 2012

Christmas Party--Auction  
Membership Meeting  
Membership Meeting  
The Christian County Heart Walk  
Winter Board in Berea, KY

# COMMUNITY SERVICE COMMITTEE

## Heart Walk

Information for the 2012 Heart Walk will be distributed at the December meeting. Hope several members will walk this year. Mark your calendars for Saturday, February 25, 2012.

From left to right:

Wanda Hart, CPS/CAP – Treasurer  
Linda Durham, CPS/CAP – Recording Secretary  
Margaret Ramage, CPS - President



## IAAP Core Values

**Integrity:** We demonstrate this cornerstone of our profession through honesty, accountability and high ethical standards.

**Respect:** We create respect within our profession and association through listening, understanding and acknowledging member feedback.

**Adaptability:** We ensure the success of our association by embracing positive change and by nurturing diversity, creativity and visionary thinking.

**Communication:** We cultivate and maintain excellence by remaining approachable at all levels, communicating openly and building strong relationships.

**Commitment:** We are steadfast in our goals to develop learning opportunities for career-minded administrative professionals and to strengthen efficiency and effectiveness.



# KENTUCKY DIVISION NEWS



Find the following forms and documents at <http://www.iaap-kydivision.org/Forms.html>

- Kentucky Division Bylaws and Standing Rules
- Kentucky Division Strategic Plan
- Kentucky Division Procedures Manual

A Wealth of information all in one place!!

**C**ourteous, **H**elpful, **I**nnovative, and **P**rofessional

	CLASSIFICATION	FIRST NAME	LAST NAME	CERTIFICATION	E-MAIL
<b>OFFICERS</b>	President	Julie	Lee		president@iaap-kydivision.org
	President Elect	Penny	Weller	CPS/CAP	presidentelect@iaap-kydivision.org
	Vice President				vicepresident@iaap-kydivision.org
	Secretary	Laura	Dziekonski		secretary@iaap-kydivision.org
	Treasurer	Gloria	Stewart	CPS/CAP	treasurer@iaap-kydivision.org
	Immediate Past President	Jacky	Ammerman		immediatepastpresident@iaap-kydivision.org
<b>CHAPTER PRESIDENTS</b>	Blue Grass	Sherri	Gowins		bluegrass@iaap-kydivision.org
	Hopkinsville	Margaret	Ramage	CPS	hopkinsville@iaap-kydivision.org
	Louisville	Sabrina	Haug	CPS/CAP	louisville@iaap-kydivision.org
	Northern KY	Juanita	Trupe	CAP	northernkentucky@iaap-kydivision.org
	Paducah-KY Lake	Jean	Stegmann	CPS	paducah@iaap-kydivision.org



## Luck of the Irish!

**Winter Board** takes place St. Patrick's Day weekend at the Boone Tavern in Berea Kentucky. The REMARKABLE member with the best St. Patty's outfit Friday night will be our next prize winner. Join us for another informative and fun weekend at the beautiful Boone Tavern Inn! The IAAP group rate is \$79.00 for Friday night...more information will be coming soon.....

# INTERNATIONAL NEWS

FREE Webinars are one of your IAAP membership benefits. Check out these and other educational opportunities and events at <http://www.iaap-hq.org/events/training/webinars>

2011-2012

International Board of Directors

President ●●●●●●●●●●●●●●●●●●●● Tamra Goodall, CPS/CAP  
President-Elect ●●●●●●●●●●●●●●●●●●●● Karlena Rannals, CPS/CAP  
Vice President ●●●●●●●●●●●●●●●●●●●● Judith Yannarelli, CPS/CAP  
Secretary ●●●●●●●●●●●●●●●●●●●● Antoinette Smith, CPS/CAP  
Treasurer ●●●●●●●●●●●●●●●●●●●● Wendy Melby, CPS/CAP  
Canada DD●●●●●●●●●●●●●●●●●●●● Lina Veglia  
Northeast DD●●●●●●●●●●●●●●●●●●●● Bianca M. Constance  
Great Lakes DD ●●●●●●●●●●●●●●●●●●●● Tammy Pierce, CPS/CAP  
Southeast DD●●●●●●●●●●●●●●●●●●●● Doris Goode, CPS/CAP  
Northwest DD●●●●●●●●●●●●●●●●●●●● Kristi Rotvold, CPS/CAP  
Southwest DD●●●●●●●●●●●●●●●●●●●● Dortha Gray, CPS/CAP

EFAM 2012 – July 22 – 25 Grapevine, TX  
Gaylord Texan Hotel and Convention Center

Hotel reservations are now open. Room rate for single/double occupancy is \$185.00 plus applicable taxes. (daily resort fee of \$15 is included in the room rate). Includes internet access (wired and wireless). For more information go to [www.iaap-hq.org/events/conferences/efam](http://www.iaap-hq.org/events/conferences/efam)

# HOPKINSVILLE KENTUCKY

Join IAAP:

Annual Professional Membership Dues	
International	\$83.00
One-Time processing fee	\$15.00
KY Division	\$8.00
Chapter Dues	\$10.00
First Year Total	\$116.00
Yearly thereafter:	\$101.00

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Hopkinsville KY 42240

Website: [www.hopkinsville-iaap.org](http://www.hopkinsville-iaap.org)

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